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FREQUENTLY ASKED SOLICITATION QUESTIONS

Q: Is the certification of compliance statement separate from the background statement?

A: Yes, they are separate attachments. The Certification of Compliance Statement is Attachment A and the Background Statement is Attachment B.

Q: How does one know if local services are included on the RFP?

A: Check for the asterisk (*) next to the project code in Section B and then refer to the bottom of the last page of Section C of the RFP for the specifics of the local need.

Q: If multiple audits have been done in the last 18 months, do we submit all audit reports?

A: Submit the most recent ones.

Q: Is the vendor required to bill services to Medicaid first as in our State Probation contracts?

A: All referrals for services should bill the USPO agreement first for any services covered under the agreement. Agencies can bill Medicaid or private insurance for alternate or wrap-around services which are not authorized under the agreement.

Q: If the vendor is in the process of setting up an office, can we list a home address on the proposal and then do a change of address later?

A: Pursuant to the Statement of Work, Section L, Preparation of the Background Statement, the offeror shall, "state expressly each performance site at which the offeror and any proposed subcontractors intend to provide services in response to this solicitation. Proposed sites shall be located within the solicitation's identified catchment area."

and c. "include any copies of all applicable business and/or operating licenses as required by state and local laws and regulations."

Q: What is a project code?

A: The project code is the number assigned to each requested service listed on Section B, i.e., the project code for Urine Collections is 1010.

Q: Can I include a resume for the section that asked for duties, education, experience?

A: Yes